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Credit Adjustment Policy Due to Resignation

When a student officially resigns from the university, credit adjustments will be based on the official date of resignation. A resignation credit adjustment, if applicable, is based on current hours enrolled. Whether or not a student attends class does not factor into the credit adjustment calculation. There is no adjustment to tuition and fees charged when a student reduces his/her course load by dropping one or more classes once registration closes.

Regular Fall/Spring Semester:

- Prior to the first class day = 100% credit adjustment
- 1st class day through 5th class day (Drop & Add Period) = 100% credit adjustment
- 6th class day through the 14th class day (census day) = 50% credit adjustment

Regular Summer Semester and Fall & Spring A and B Terms:

- Prior to the first class day = 100% credit adjustment
- 1st class day through the 3rd class day (Drop & Add Period) = 100% credit adjustment
- 4th class day through 7th class day (census day) = 50% credit adjustment

If a student has to resign for the semester due to extenuating circumstances, they are encourage to review the [Tuition and Fee Appeal Policy](#) to see if they are eligible to appeal the remaining Tuition and Fees for the term.

NOTE: The student insurance fee, late resignation fee, freshman orientation fee, re-instatement fee, international service fee, technology fees, and certain course/section fees are not refundable.

*** Please consult with the Office of Student Financial Aid as changes to your schedule may impact your financial aid status.



Chat with us!
 University Registrar

Type your message here

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